## NOTICE OF VACANCY

### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

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<tbody>
<tr>
<td><strong>Directorate-General:</strong></td>
<td>International Cooperation and Development</td>
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<td><strong>Directorate:</strong></td>
<td>Development policy and international cooperation</td>
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<td><strong>Unit:</strong></td>
<td>Development Financing and Effectiveness, Relations with Member States</td>
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<td><strong>Head of Unit:</strong></td>
<td>Laurent Sarazin</td>
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<td><strong>Telephone:</strong></td>
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<tr>
<td><strong>Number of available posts:</strong></td>
<td>asap 2020¹</td>
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<tr>
<td><strong>Category:</strong></td>
<td>2 year(s)¹</td>
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<tr>
<td><strong>Suggested taking up duty:</strong></td>
<td>X Brussels</td>
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<tr>
<td><strong>Suggested initial duration:</strong></td>
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<tr>
<td><strong>Place of secondment:</strong></td>
<td>With allowances</td>
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### Specificities

This vacancy notice is also open to
- X the following EFTA countries :
  - X Norway
  - X Switzerland
- EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)
- the following third countries:
- the following intergovernmental organisations:

### 1 Nature of the tasks:

Within the European Commission, the Directorate-General for International Cooperation and Development (DG DEVCO) is in charge of development cooperation within the wider framework of the EU's international cooperation.

Within DG DEVCO, Directorate A International Cooperation and Development Policy is responsible for providing analysis and policy formulation within DG DEVCO on global development issues. This covers in particular (i) Sustainable Development Goals, policy and coherence (ii) development financing, development effectiveness and relations with EU Member States, (iii) budget support, public finance management, domestic revenue mobilization and relations with (iv) international organizations and development dialogue with other donors as well as (v) civil society organizations and foundations. It ensures the representation in international fora on development issues. Directorate A also follows up the budgetary and legal framework developments related to the Multi-annual Financial framework, in particular matters related to external action and to the External Financing Instruments (EFIs), including the EDF, for the implementation of external aid and it coordinates the multi-annual programming of EFIs under DG DEVCO responsibility.

Within this directorate, Unit A2 'Development Financing, Effectiveness and Relations with Member States' contributes to advancing European development policy in the areas of Financing for Development, Development Effectiveness and Working Together Better with

¹ These mentions are given on an indicative basis only (Art.4 of the SNE Decision).
Member States. In more detail, this involves:

- **Financing for Development and Sustainable Development**
  The Unit leads EU policy development in the area of the monitoring and delivery of Financing for Development objectives and the overall financing strategy for sustainable development following the adoption of the Addis Ababa Action Agenda (AAAA) on development financing. This Agenda is an integral part of the 2030 Agenda for Sustainable Development which provides the overarching policy framework. We work in close cooperation with other DEVCO and Commission/EEAS services to foster joint EU and Member States financing for development policy where appropriate. More specifically, we lead for the EU on negotiating the implementation, follow up and review the Addis Agenda, in particular in a UN context. We also coordinate the monitoring and fulfilment of the Member States' Financing for Development commitments through reports at EU level and to the UN. In particular we encourage and monitor EU Member States' progress towards reaching the EU's ambitious Official Development Assistance (ODA) targets.

- **Aid and Development Effectiveness**
  The Unit leads policy development on aid and development effectiveness within the European Union (EU institutions and Member States), formulates, coordinates and monitors related EU policies and promotes development effectiveness in international fora including the Global Partnership for Effective Development Cooperation (GPEDC). We lead within DG DEVCO, and support other Commission/EEAS services, in the implementation of aid and development effectiveness commitments and promote the dissemination of good practices. We also lead work on aid transparency, which is an increasing priority.

- **Working Together Better with Member States**
  The Unit leads the policy work to support the EU and Member States to work better together through joint programming and joint implementation and in the context of the COVID crisis has supported the development of the Team Europe approach. Joint Programming is the joint planning of development cooperation by the EU development partners working in a partner country. The Unit supports the implementation of Joint Programming as the preferred approach in the EU's external aid assistance through a helpdesk and support function. Together with the EEAS Global 5 Division, Unit A2 is the focal point in HQ for the EU Delegations (DEVCO countries) and works closely with Unit A4 in DG NEAR who acts as the focal point for NEAR Delegations. We support the implementation of the Joint Programming policy commitments outlined in the new European Consensus through: the preparation of Joint Programming Guidance drawing on an analysis of good practice; the coordination of Joint Programming experts supporting Delegations including work on specific Joint Programming studies; and the organisation of technical seminars with EU Member States Joint Programming focal points. The Unit also leads the conceptualisation and operationalisation of commitments in the new European Consensus on joint implementation, including the interface with the Practitioners Network.

We are a dynamic team of 14 people combining both young and experienced professionals in a pleasant working atmosphere at the heart of DG DEVCO.

We are proposing:

An advisory post to contribute to the work of the Unit specifically supporting the team Working Better Together. This will be a policy-orientated role, with a high degree of strategic thinking and liaison with a wide group of stakeholders needed. It will require advancing policy across many fronts, including through:

- Supporting the unit's overall policy formulation on Working Better Together through Joint Programming and Joint Implementation and the further development of a Team Europe approach in support of future programming guidance;

- Engaging with Member States Joint Programming focal points to further promote Working Better Together through Joint Programming at country level and monitor
its contribution to development results and effectiveness indicators;

- Leading on certain thematic priorities for Joint Programming, depending on individual profile, which could include fragile country contexts, further integration of civil society, mainstreaming gender, more advanced developing country contexts, links with the SDGs etc. through the preparation of analytical papers, supervision of JP experts studies in these areas and the updating of Joint Programming guidance in due course;

- Together with colleagues in the EEAS (Global 5 division) and DG NEAR (Unit A4), liaising with EU Delegations to further promote and support efforts of the local European group to work better together through Joint Programming processes in relevant partner countries and to roll out a Team Europe response to COVID;

- Contributing to the Units work to further raise the visibility of Joint Programming through a range of medias and channels;

- Contributing to the Commission's work streams to further EU and Member States collective work to take forward the working better together approach in the context of Team Europe;

In addition the Policy Adviser will help support the Unit manage DEVCO's relations with his/her home country.

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2 **Main qualifications:**

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least five years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;

- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;

- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties. Good level of English is required and some French desirable.

b) Selection criteria

- diploma: Master's degree or equivalent, preferably in economy or political science/international relations/development cooperation

- professional experience: We are looking for a dynamic colleague with a background in development cooperation. Experience of developing and implementing policy at a headquarters level is required. Field experience in the management of external assistance and an understanding of the aid and development effectiveness and financing for development agendas would be additional assets.

The Unit would welcome a team player, able to think analytically, rapidly develop networks and put policy into practice. He/she should be at ease with contacts with a wide range of interlocutors, within and outside the Commission.
### Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.**

Candidates are required **not to add other documents** (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

### Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on [http://ec.europa.eu/civil_service/job/sne/index_en.htm](http://ec.europa.eu/civil_service/job/sne/index_en.htm).

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security. Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

### Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B4. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor [edps@edps.europa.eu](mailto:edps@edps.europa.eu).

To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on [http://ec.europa.eu/dgs/personnel_administration/security_en.htm](http://ec.europa.eu/dgs/personnel_administration/security_en.htm).

Information on data protection for candidates to a JRC post is available on [http://ec.europa.eu/dgs/jrc/index.cfm?id=6270](http://ec.europa.eu/dgs/jrc/index.cfm?id=6270).